

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		JOB NUMBER <i>NI-AU-89-20</i>	DATE RECEIVED <i>6-27-97</i>
1. FROM (Agency or establishment) U.S. Army		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION U.S. Total Army Personnel Command		DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN
3. MINOR SUBDIVISION Records Management Program Division			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE		

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>27 Jun 97</i>	SIGNATURE OF AGENCY REPRESENTATIVE  HOWARD N. GREENHALGH	TITLE Chief, Records Management Program Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>BACKGROUND: The U.S. Army Security Affairs Command (USASAC), New Cumberland Army Depot, has responsibility for maintaining Foreign Military Sales (FMS) case files. These records were formerly included under TAFSS #1419-01. NARA job number NC1-AU-78-110 was determined to be applicable to these records thus giving these records a permanent disposition. NARA Appraisal Archivist Eric Chaskes determined that these records should have a 20-25 year lifespan based upon administrative value to the Army since they do not document formulation of policy but its implementation.</p> <p>Approximately 10,000 records, at 1,000 pages each, are currently being maintained by USASAC at New Cumberland, PA. These are active records that average 8-10 years in an active status. USASAC annually retires about 250 boxes of records to the WNRC. USASAC is planning to convert these documents to an optical digital imagery system and destroy the paper documents after the conversion, except for DD Form 1513, United States Department of Defense Offer and Acceptance, DD Form 1513-1, United States Department of Defense Amendment to Offer and Acceptance, DD Form 1513-2, United States Department of Defense Notice of Modification of Offer and Acceptance, and classified documents which will be retained in both paper and digitized media. The optical disk images will be converted to a medium acceptable to the National Archives and Records Administration (NARA) at the time of retirement or accession to NARA.</p> <p>Request approval for the conversion of these documents to optical disk with subsequent disposal of the paper source documents.</p>	NC1-AU-78-110 N1-AU-89-20	JOB WITHDRAWN 3/10/2000

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7.	<p>FN: 12-8b Title: ILP requirements Privacy Act: Not applicable Description: Information relating to the requirements of foreign countries for materiel and services. Included is information reflecting requirements for individual countries, copies of programs, DOD Offer and Acceptances and amendments, information relating to logistics and fiscal areas pertinent to International Logistics Programs (ILP), and similar information. Disposition: a. Office having Army-wide responsibility: PIF when superseded by a new program, when the case is closed, or when actions are completed, and cut off at the end of that year. Destroy 20 years after transferring to PIF. b. Other offices: Destroy 2 years after superseded by a new program, when the case is closed, or when action is completed. Note: Paper records may be destroyed after conversion to microform or digital image.</p>		<p>WITHDRAWN</p>