

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1 A4 77 136	
DATE RECEIVED 27 APR 1977	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

John Roach

693-1935

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 8 5 APR 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>DA program development files. FN 210-01. (MICRODIS 5086)</p> <p>These documents relate to the preparation, coordination, approval, and issue of DA Five-Year Defense Program or comparable DA program document that translates the objectives established by DA plans into time phased schedules of accomplishment. Included are summary and descriptive data sheets, program change requests, subject issues, manpower memorandums, minutes of meetings of review committees, coordinating actions, approvals, summary tables, force lists, shopping lists for material items, and related papers.</p> <p>Disposition. Permanent. Offer to the National Archives after 20 years.</p> <p>Destroy paper copy when microfiche has been approved as archival substitute. These records are maintained in The Office, Comptroller the Army. They are arranged and indexed by title of report, document number and date. Currently, there is a backlog of 1½ linear feet with an annual accumulation of 1 foot which will be converted to 24x microfiche IAW 41 CFR 101-11.504. The film will be tested and certified that it meets the requirements of 41 CFR 101-11.504 so that archival quality microfiche can be offered to the National Archives. An appropriate index will accompany the retired microfilm. Use of the microfiche will</p>		