

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 All 77 162
DATE RECEIVED	10 AUG. 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
11-23-77 <i>James P. O'Neill</i> Date Acting Archivist of the United States	

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
John Roach

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE.
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 AUG 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>5XX-XX Criminal Information Index Printout</p> <p><u>Description</u> Indexes which contain lists of names, offense, and modes operandi information as reported in Criminal Information Reports (CIR). The indexes are used in the information analysis process by HQ USACIDC and USACIDC regions.</p> <p><u>Disposition</u></p> <p>a. <u>HQ USACIDC</u>: Destroy after 1 year, earlier destruction authorized. Selected printouts containing information of operational value may be retained past 1 year and thereafter reviewed annually for continued retention, not to exceed 20 years.</p> <p>b. <u>Region Headquarters</u>. Destroy after 1 year, earlier destruction authorized. Selected printout containing information of current operational value may be retained past 1 year, and thereafter reviewed annually for continued retention, not to exceed 5 years.</p> <p> </p>		

115-107
Agency - NCW - NCP
11/29/77

2 items