

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

DEPARTMENT OF THE ARMY

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION  
The Adjutant General's Office

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
John G. Vos

5. TEL. EXT.  
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 7 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <i>23 Feb 81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	ADVERSE SUITABILITY INFORMATION FILES (FN 708-07, AR 340-18-7). RESCINDED.		
2.	SUITABILITY EVALUATION BOARD FILES (FN 708-21, AR 340-18-7). (New record series). Documents related to the Department of the Army Suitability Evaluation Board (DASEB) at HQDA and suitability evaluation boards at the MACOM level. Included in each case file are-- a. Applications. b. Case summaries of Board findings. c. Conclusions and recommendations. d. Advisory Opinions to the Army Board for Correction of Military Records. e. Related documents.  <u>Disposition:</u> Destroy after 20 years in CFA.  <u>BACKGROUND:</u> 1. Rescission of FN 708-07 has become necessary because maintenance of records of the type described therein has become unsupportable from a "privacy protection" standpoint. We have redescribed (and renumbered) this record series to apply it specifically to the DASEB and the boards at the MACOM level, and to describe accurately the types of records that are maintained by these boards as outlined in Systems Notice A0708.07DAPE, Unfavorable Information Files, under The Privacy Act of 1974.		<i>1 item</i>

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JOB NO.	NC1-AU-81-23
DATE RECEIVED	March 2, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>4-6-81</i> Date	<i>[Signature]</i> Archivist of the United States

*Closed Out: 4-14-81: K.T.J.  
Copy to Agency & NNM*

**Request for Records Disposition Authority – Continuation**

JOB NO.

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2 of 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>2. The proponent of this function (Office of the Deputy Chief of Staff for Personnel, HQDA) has requested the 20-year retention in the current files area because of (a) frequent reference requirements in the inactive files, and (b) the low volume of these records, which poses no problem in the current files area.</p>		