

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION
Office of The Adjutant General

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
John G. Vos

5 TEL EXT
325-6044

LEAVE BLANK	
JOB NO	NCI-AU-83-23
DATE RECEIVED	5/10/83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>May 16 83</i> <small>Date</small>	<i>[Signature]</i> <small>Archivist of the United States</small>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 20 APR 1983	D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E TITLE JOHN HENRY HATCHER, Ph.D. Archivist of the Army
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>AR 340-18-7, Military Personnel Files</u></p> <p><u>File # 704-10, Recruiter Malpractice Investigation Files</u></p> <p>Change disposition, as presently reads "Destroy 3 years after last action," to read:</p> <p>a. Region recruiting commands and districts: Destroy 2 years after last action.</p> <p>b. HQ, US Army Recruiting Command: Destroy 3 years after last action.</p> <p>These investigations are usually generated by HQ, US Army Recruiting Command based on allegations received. An investigating officer is appointed at the Headquarters level and conducts an investigation; if warranted, action on the findings is taken at the District and/or Region level.</p> <p>The file of record is maintained by the Headquarters; the records pertaining to the allegation and subsequent investigation which are kept at the District and Region levels are not complete case files, reflecting only their involvement in the case. There is no reference purpose served at the District or Region level by retaining these records longer than 2 years after case closure.</p>		2

#83-21

Mass Data Change sheet NOT required.

Agency sent w/1 by DMW.

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NCL-AU-83-23

SECTION I - ACTION TAKEN

1 **APPROVED FOR DISPOSAL.** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2 **APPROVED FOR PERMANENT RETENTION.** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

3. **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 **WITHDRAWN.** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>Gene Norborn</i>	5/11/83
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond Ashley</i>	5/11/83
CON- CURRENCES			

SECTION III - APPRAISER'S COMMENTS

This job merely makes a slight modification in the retention period of a series that is already scheduled for disposal. NNM concurrence is not required.