

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. NCI-AU-83-29	
DATE RECEIVED 5/10/83	
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.</p> <p>Approval of permanent retention of records is granted.</p> <p>July 10, 1984</p> <p style="text-align: center;"><i>Date</i> <i>Archivist of the United States</i></p>	

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5. TEL. EXT.

325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

12 Apr 83

D. SIGNATURE OF AGENCY REPRESENTATIVE

DR. JOHN HENRY HATCHER

E. TITLE

Archivist of the Army

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Signal security management files.</u> (FN 504-01). Documents which are not of a routine nature or specifically covered elsewhere in this record series. These files include management documents on SIGSEC such as--</p> <ul style="list-style-type: none"> a. Long-range planning, programing, and budgeting of resources. b. Development of policy and procedures. c. Operational functions of the organization. <p><u>DISPOSITION:</u> Permanent.</p> <p><u>BACKGROUND:</u> Request for approval under the permanent files review. These files consist of records, reports and correspondence on communications security, cryptographic and emission security; electronic security and COMSEC logistics. Files are believed to possess sufficient value to warrant permanent retention.</p> <p>These records are created by Army field intelligence units and forwarded to HQ Intelligence and Security Command. Current volume is 10 cuft and anticipated annual increase is 1 cuft. Prescribing directives are Army Regulations 380-40; 604-5; 530-2; 530-3; and 530-4.</p>		1

Cy to Agency, NAI, NNB, 7-10-84, RES.

#83-28

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NC1-AU-83-29

SECTION I - ACTION TAKEN

1. **APPROVED FOR DISPOSAL:** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED.

2. **APPROVED FOR PERMANENT RETENTION:** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

Signal Security Management Files(FN 504-01).

3. **DISPOSITION NOT APPROVED:** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4. **WITHDRAWN:** The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>L. C. Jagg</i>	6-26-84
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. Marley</i>	6/26/84
CONCURRENCES	Director, Military Archives Division	<i>Harry Ryan</i>	7/6/84

SECTION III - APPRAISER'S COMMENTS

In the attached SF115, Request for Records Disposition Authority, the Department of the Army proposes permanent retention of Signal Security Management Files (FN 504-01).

As indicated in this request, these records are not of a routine nature or scheduled elsewhere. Records relate to the management of the agency's substantive signal security program and include policy and procedure, long range planning, programming, budgeting, and operations for communications security, cryptographic and emission security, electronic security and communications security logistics, all of which appear to warrant continued preservation. Volume is small.

Recommend approval.