

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NCI-AU-85-4

DATE RECEIVED

10/19/84

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

THE ADJUTANT GENERAL'S OFFICE

3. MINOR SUBDIVISION

RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5. TELEPHONE EXT.

325-0440

DATE

ARCHIVIST OF THE UNITED STATES

WITHDRAWN

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

12 Oct 84

C. SIGNATURE OF AGENCY REPRESENTATIVE

W. R. BOARDMAN, CRM

D. TITLE

Army Records Manager

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
(NARS USE ONLY)

1

File description and disposition instructions contained on the attached page relate to Waterway and Boundary Map Files (FN 1522-03).

Request approval of permanent retention.

#85-11 (Previously NCI-AU-78-32)

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES.

1. AR 340-18-15 FILE NUMBER AND DESCRIPTION. FN 1522-03

Waterway and boundary map files. Files relating to the preparation and distribution of maps, charts, brochures, pamphlets, and comparable documents, showing improved waterways, water resources facilities, principal waterways, navigation and flood control project maps, division and district boundary charts, and related matters. Included are original tracings, worksheets, graphs, sketches, other backup data used in their preparation, and related correspondence.

OCE: Destroy correspondence after 1 year. Remaining files are permanent; cut off annually and retire after 10 years.

Other offices: Destroy after 2 years, or upon supersession or obsolescence, whichever is first.

2. ORGANIZATIONAL LOCATION.

FOA

3. CURRENT VOLUME.

50 Linear feet/FOA

4. ANTICIPATED ANNUAL INCREASE.

1 Linear foot per year

5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).

Numerically by map number

6. JUSTIFICATION FOR PERMANENT RECORDS.

Contains records of probable historical, administrative, legal, fiscal or other archival value. The above will meet present Army requirements.

7. REQUIRING DIRECTIVE.

ER's in 1110 Series

8. RECORDS WILL BE OFFERED.

The permanent files described above will be offered to the National archives 20 years after creation.