

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NCI-AU-85-11

DATE RECEIVED

10/19/84

NOTIFICATION TO AGENCY

TO: **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5. TELEPHONE EXT.

325-0440

DATE

ARCHIVIST OF THE UNITED STATES

WITHDRAWN

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 12 Oct 84	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>WR Boardman, CRM</i> W. R. BOARDMAN, CRM	D. TITLE Army Records Manager
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>Basic topographic data files. (FN 1513-01). These files include: a. Benchmarks; b. Horizontal and vertical control data, traverse computations, triangulations, and topographic surveys. c. Geodetic, hydrographic, and cadastral data; d. Solar and stellar observation computations; e. Aerial photographs; f. Tracings; g. Maps and drawings; h. Field survey books; and i. Related documents.</p> <p>DISPOSITION: OCE: Destroy when superseded or obsolete. Field offices not converting data to microform: Permanent. Retire after reference needs have been exhausted or sufficiently minimized. Field offices converting data to microform under an approved MICRODIS: a. Original documents: Destroy after verification that the microform meets prescribed quality standards and that the microform is an adequate substitute for the original documents. b. Microforms: (1) One silver halide microform set and one diazo or vesicular copy: Permanent. (2) Other microform copies: Destroy when no longer needed for current operations. c. Other microform copies: Destroy when no longer need for current operations.</p> <p>JUSTIFICATION: Contains records of probable administrative, historical, letal, fiscal or other archival value. The above will meet present Army requirements.</p>		

#85-5 (Previously NCI-AU-78-32)

FEB - 6 1999 *Attorney*
4/1/99