

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NCI-AU-85-19

DATE RECEIVED

12-04-84

TO: **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Department of the Army

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION
The Adjutant General's Office

4. NAME OF PERSON WITH WHOM TO CONFER
Records Management Division

5. TELEPHONE EXT.

325-0313

DATE

10-8-85

ARCHIVIST OF THE UNITED STATES

Frank S. Bunker

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

16 Nov 84

C. SIGNATURE OF AGENCY REPRESENTATIVE

P. H. Boardman
W. R. BOARDMAN, CRM

D. TITLE

Army Records Manager

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Project and index map files.(FN 1518-05). Documents used in active and supervisory control of civil works projects. Included are sets of maps consisting of:

- a. An individual map of each active civil works project.
- b. Index maps showing location of all river and harbor and flood control projects. NOTE: District offices will place one copy of each revised project map in the civil works project files (FN 1518-01).

DISPOSITION: 1a. Districts and Operating Divisions: Permanent*
b. Other offices: Destroy when no longer needed for current operations.

JUSTIFICATION: NARS has concluded that these files possess archival value and should be appraised into The National Archives per NCD letter, 11 April 1984. Disposition "b" above covers copies accumulated by Division and Headquarters levels used for informational purposes.

*Continuation of Disposition 1a: Offer to National Archives in five-year blocks when 20 years old.

All changes to this proposed schedule have been approved by:

Gary L. Morgan 7/10/85 *P. H. Boardman* 10 July 85
NARA Appraiser Date Agency Representative Date

#85-19

2 items

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

NC1-AU-85-19

SECTION I - ACTION TAKEN

- 1. APPROVED FOR DISPOSAL. The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.
- 2. APPROVED FOR PERMANENT RETENTION. The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

1a

3. DISPOSITION NOT APPROVED. The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4. WITHDRAWN. The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRaisal 10/22/85	APPRaiser	Gary L. Morgan	10/22/85
	DIRECTOR, RECORDS DISPOSITION DIVISION	Kenneth F. Rossman	10/22/85
CON-CURRENCES	NNS	Wm J. Conroy	10/25/85
	NNA	Rosanne Thais Butler	10/30/85
	NNM	Karyn Ryan	11/7/85

SECTION III - APPRAISER'S COMMENTS

Project and Index Map Files (FN 1518-05) consist of individual maps of each active civil works project, brief status reports for each project, and index maps showing the location of all river and harbor and flood control projects.

Although these records may be duplicated to some extent within the Civil Works Project Files (FN 1518-01), their collective value as a summary of and index to a District's civil works projects is significant. These records will be especially useful for reference purposes.

As this proposed disposition is consistent with a previous NARS recommendation to the Department of Army, NARA should approve this request.