

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

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TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO
N1-71-88-1

DATE RECEIVED
6/2/88

1 FROM (Agency or establishment)

NOTIFICATION TO AGENCY

Department of the Navy

2 MAJOR SUBDIVISION

Naval Data Automation Command

3 MINOR SUBDIVISION

Naval Records and Information Management Dept.

4 NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT

DATE

ARCHIVIST OF THE UNITED STATES

9/27/88

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
25 May 88	E. W. BALLER 	Head, Navy Directives, Postal and Records Management Directorate

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>Records of the Bureau of Yards and Docks (Record Group 71) found in accessions at the Washington National Records Center.</p> <p>In 1862, the Bureau of Yards and Docks replaced the Bureau of Naval Yards and Docks, established in the Navy Department by an act of August 31, 1842. Bureau functions included the design, construction, and maintenance of all naval public works and utilities, such as drydocks, marine railways, ship-building ways, harbor structures, storage facilities, powerplants, heating and lighting systems, and buildings at shore establishments. The Bureau also operated power plants, maintained public works and utilities at shore establishments, and obtained real estate for Navy use. At advanced bases and in combat areas, Bureau work was performed by construction battalions (Seabees). A Department of Defense reorganization order of March 9, 1966, abolished the Bureau, and the Secretary of the Navy transferred most of its functions to the Naval Facilities Engineering Command.</p> <p>The attached sheets contain descriptions of 941</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

OF

7 ITEM NO.	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>cubic feet of records of the Bureau of Yards and Docks. They consist of 58 accessions comprising 9 series. Six of these series contain records which are appraised as permanent. However, interspersed among the permanent records are some disposable documents which can be separated in archival processing. Thus, the following records may be disposed of in processing:</p> <ul style="list-style-type: none"> a. Records disposable under items in the General Records Schedules b. Non-record and duplicative materials c. Records disposable under the Navy File Manual. <p>Records listed for permanent retention will be transferred to the National Archives in Fiscal Year 1987.</p> <p>Most records listed as disposable are eligible for immediate destruction. However, it is possible that some disposable ^{real} estate title papers (Item 3) cannot be destroyed immediately because the properties to which they relate are still covered by recapture clauses.</p>		