

Request for Records Disposition Authority

Records Schedule Number DAA-0428-2014-0001
Schedule Status Approved

Agency or Establishment Department of the Navy
Record Group / Scheduling Group General Records of the Department of the Navy, 1947-
Records Schedule applies to Department-wide
Schedule Subject (JAGPERS) The Judge Advocate General Personnel System
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0428-2014-0001

Sequence Number

1

Applicant Qualification and Selection Records
Disposition Authority Number: DAA-0428-2014-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="375 421 1003 457">Applicant Qualification and Selection Records</p> <p data-bbox="375 474 1157 506">Disposition Authority Number DAA-0428-2014-0001-0001</p> <p data-bbox="375 527 1515 968">Records created are used to evaluate applicant qualifications for selection to participate in the JAGC; to evaluate applicant performance in the JAGC internship/externship program; to evaluate and improve the JAGC application and selection process; to conduct predictive analysis for internal management purposes. to make a recommendation on the assignment of all active-duty JAGC officers; to determine qualifications of an officer to receive a JAGC designation and to be certified as a trial or defense counsel; to determine the rotation dates and release from active-duty dates of JAGC officers, as well as the date new officers will be available for duty; to prepare JAGC strength plans for submission to the Office of the Chief of Naval Operations; and to obtain an officer's preference for duty assignment, as well as eligibility for consideration for postgraduate education and overseas assignments.</p> <p data-bbox="375 989 933 1021">Final Disposition Temporary</p> <p data-bbox="375 1042 868 1074">Item Status Active</p> <p data-bbox="375 1095 836 1127">Is this item media neutral? Yes</p> <p data-bbox="375 1149 820 1266">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="375 1308 682 1340">Disposition Instruction</p> <p data-bbox="375 1361 1461 1478">Cutoff Instruction Destroy records 10 years following staff members departure from Judge Advocate Generals Council Office</p> <p data-bbox="375 1500 1461 1606">Retention Period Destroy records 10 years following staff members departure from Judge Advocate Generals Council Office</p> <p data-bbox="375 1638 673 1670">Additional Information</p> <p data-bbox="375 1691 966 1723">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/30/2014	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
01/30/2015	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
02/03/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
02/04/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
02/05/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist