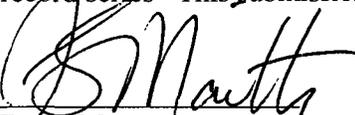
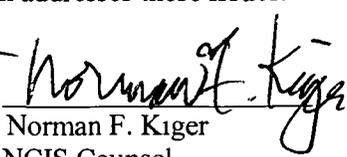


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-NU-09-5</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>4/24/09</i>	
1 FROM (Agency or establishment) Department of the Navy		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Naval Criminal Investigative Service			
3 MINOR SUBDIVISION <i>?</i> Criminal Investigation Directorate (Code 24B2)			
4. NAME OF PERSON WITH WHOM TO CONFER Billy Brown	4 TELEPHONE NUMBER (202) 433-9505	DATE <i>8/17/09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>4-22-2009</i>	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE <i>Director of Records</i>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p><u>Background:</u> To ensure that records that constitute the Polygraph Technical File records can be afforded the proper security, it is necessary to cull those records from the Polygraph Examinations conducted in support of criminal investigations. These files must be stored separately from the Polygraph Examinations records, which become part of the criminal investigation, as they are retained for a different purpose. Word changes are also necessary to denote the current make-up of both record series. This submission addresses these issues.</p> <p> Frank Maietta</p> <p> Norman F. Kiger NCIS Counsel</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

Job Number

Page 2

of 2

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
I	<p>5580 <u>LAW ENFORCEMENT RECORDS</u></p> <p>1 – 9 No change</p> <p>a Polygraph Examination Conducted in Support of Criminal Investigations (Crim Packages) The Polygraph Report of Activity record Examination records created in support of criminal investigations includes information such as results of polygraph examinations, statistical and technical data sheets, question sheets, charts, numerical evaluation forms, subject statements, polygraph waivers, consent forms, medical waivers, interview logs, personal data sheets and related documents</p> <p>Privacy Act N05520-4</p> <p>Disposition</p> <p>Retain on board until completion of final quality assurance review Incorporate into associated criminal investigation File and dispose with associated criminal investigative records, such as SSIC 5580 4a or 4b and 5580 13a(1)</p> <p>b e No change (subparagraph e is being created under job NI-NU-09-4)</p> <p>d. Polygraph Technical Files Includes information such as statistical and technical data sheets, personal data sheets, medical waivers, question sheets, charts, numerical evaluation forms, interview logs, and related data</p> <p>Privacy Act N05520-4</p> <p><u>Disposition</u></p> <p>Retire to NCIS Records Managements Destroy when 50 years old</p> <p>Note Items that are being deleted are in blue and are lined through Word changes are depicted in blue</p>	<p>NI-NU-98-2</p> <p>8/11/2009 SBR</p> <p>New</p>	