

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-NU-93-8	DATE RECEIVED 9-9-93
1 FROM (Agency or establishment) DEPARTMENT OF THE NAVY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION NAVAL RESERVE PERSONNEL CENTER 4400 DAUPHINE STREET, NEW ORLEANS, LA 70149-7800		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3. MINOR SUBDIVISION CODE 60, INFORMATION SYSTEM DEPARTMENT		DATE <i>Sept</i> ARCHIVIST OF THE UNITED STATES	
4. NAME OF PERSON WITH WHOM TO CONFER JOYCE E. VERGITH, CODE 60 MARY COWART, CODE 051	5 TELEPHONE 504-948-5371 504-942-6630	7-1-94 <i>Creditor Hankamp Peterson</i>	

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 23 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 9/7/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>J. Jensen</i>	TITLE HDDM RECORDS MGMT BR NAVCOMTELCOM (N161) - WNY WASH DC
----------------	--	--

7 ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
17.	<p><u>SSIC 1070</u></p> <p><u>The Inactive Manpower and Personnel Management Information System (IMAPMIS)</u> maintains the official automated personnel records for all Naval Inactive Reservist, Fleet Reservists and Retired personnel. The system's role is central to all other Reserve Component application modules which either pass data to it or receive data from it. In addition, IMAPMIS provides Navy input to the DOD Reserve Components Common Personnel Data System (RCCPDS), it provides vital input to the Naval Reserve Drill Pay System (NRDPS) at the Navy Finance Center, and it provides data to various reserve decision-making support models.</p> <p><u>INACTIVE OFFICER MASTER FILE (IOMF)</u> (SSIC 1070).</p> <p>Carries entire personnel records for all OFFICERS who are Naval Inactive Reservist, Fleet Reservists and Retired personnel.</p> <p>(1) a. <u>Master File</u> PERMANENT. Transfer a copy to National Archives annually.</p>		NO SAMPLE SUBMITTED

(item 1)

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

PAGE

2 OF 2

7
ITEM
NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9 GRS OR
SUPERSEDED
JOB CITATION

10 ACTION
TAKEN (NARA
USE ONLY)

(item 2) (2) b. Systems Documentation
PERMANENT. Transfer a copy to National Archives with master file transfer.

2.b INACTIVE ENLISTED MASTER FILE (IEMF)
~~(SSIG-1070).~~

~~NO SAMPLE SUBMITTED~~

Carries entire personnel records for all Enlisted who are Naval Inactive Reservist, Fleet Reservists and Retired personnel.

(item 3) (1) a. Master File
PERMANENT. Transfer a copy to National Archives annually.

(item 4) (2) b. Systems Documentation
PERMANENT. Transfer a copy to National Archives with master file transfer.

5 INACTIVE ACTIVITY MASTER FILE

~~NO SAMPLE SUBMITTED~~

Carries Addresses, Titles, Onboard Strengths, Officer and Enlisted Counts and Allowances. It also carries PERS-MOB Team info, UIC info, PSA/PSD info, Ten-Digit Code, Activity Processing Code, Drills Authorized Major Claimant, REDCOM, DOD Plan Group Info, Reserve Unit Identification Code Reserve Program Element Code, and Reserve Center Info.

(item 5) (1) a. Master File
PERMANENT. Transfer a copy to National Archives annually.

(item 6) (2) b. Systems Documentation
PERMANENT. Transfer a copy to National Archives with master file transfer.

NOTE: ALL TRANSFERRING OF MASTER FILES AND SYSTEM DOCUMENTATION WILL BE DONE IN ACCORDANCE WITH 36 CFR 1228.