

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. <i>NCI-NU-85-5</i>	DATE RECEIVED <i>7-1-85</i>
1. FROM (Agency or establishment) Department of Navy		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Chief of Naval Operations		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Naval Records & Information Management Div.			
4. NAME OF PERSON WITH WHOM TO CONFER Mildred D. Grissom	5. TELEPHONE EXT. 692-4875/6	DATE <i>10/25/85</i>	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunker</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE <i>6/7/85</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>J. L. Adams</i> J. L. ADAMS	D. TITLE Director, Naval Records and Information Management Department
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	Disposal of Navy and Marine Corps Records (SECNAVINST 5212.5B, Part II) Chapter 8 Ordnance Material Records Paragraph 8510 Torpedo Fleet Exercise Files. Results of Torpedo exercise runs at sea on individual torpedoes recorded on magnetic tape. a. At Proofing Activity Transfer to nearest Federal Records Center 6 months after exercise date. Destroy 10 years after exercise date.		

copies distributed: NAVY, NCI
Ram 11/4/85

(See instructions on reverse)

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JOB NO

NC1-NU-84-5

DATE RECEIVED

7-20-84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Navy

2. MAJOR SUBDIVISION
Chief of Naval Operations

3. MINOR SUBDIVISION
Naval Records & Information Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mildred Grissom

5. TEL. EXT.

692-4875/6

7-24-84

Date

Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 7/18/84	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>JR Adams</i>	E. TITLE Director, Naval Records & Information Management Department, NAVDAC, Code 17
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Disposal of Navy and Marine Corps Records (SECNAVINST 5212.5B, Part II)</p> <p>Chapter 8 Ordnance Material Records Paragraph 8510(1)</p> <p>Torpedo Case Files. Jackets on each individual torpedos at manufacturing, proofing, overhaul and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, data processing media and other forms, as appropriate.</p> <p>a. <u>Manufacturing Activity</u></p>		<p><i>Retain on board.</i></p> <p>Destroy upon receipt of the group proofing reports or completion of the procurement document, whichever is later, provided no further analysis is required and Naval Underwater System Center Newport has been furnished the required recapitulation</p>

115-107

*Very copy sent to all
FRCS, 8/21/84 per
NC 84-138/NCD84-111*

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

Records Disposition Authority - Continuation

JOB NO.

PAGE OF

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>of official register and serial number for applicable torpedos and components.</p> <p>(b) <u>Proofing activity</u></p> <p>(c) <u>Intermediate Maintenance Activity</u></p> <p>(d) <u>Maintenance/Overhauling Activity</u></p>		
	<p>Transfer to nearest Federal Records Center 6 months after proofing date. Destroy 10 years after proofing date.</p> <p><i>Retain on board.</i> Destroy when torpedo is scrapped or declared obsolete and Naval Underwater Center Newport has been furnished a complete numerical listing of each torpedoe's mark, model, and register number and the serial number of components scrapped with the torpedo.</p> <p><i>Retain on board.</i> Destroy at end of second fiscal year after torpedo has left the activity.</p>		