

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

Job Number
N1-434-113

Date Received
8/26/11

Notification to Agency
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date **WITHDRAWN** Archivist of the United States

To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)
Department of Energy

2 Major Subdivision
Lawrence Berkeley National Laboratory

3 Minor Subdivision
Information Technology Division/Archives and Records Office

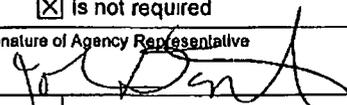
4 Name of Person with whom to confer
Karen Nelson

5 Telephone (include area code)
510-486-4686

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative  Title **Departmental Records Officer** Date (mm/dd/yyyy) **06/14/2011**

7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	This is a site-specific schedule and is media neutral		
1	<p>Safety Program Planning Records</p> <p>Records that document the policy, program, standards, and procedures pertaining to the to the administration of the safety program</p> <p>DISPOSITION TEMPORARY. Cut off at the end of each fiscal year Destroy 75 years after cutoff PERMANENT Destroy 75 years after cutoff TRANSFER TO NARA WHEN 20 YEARS OLD. PER E-MAIL FROM JOHN DAVENPORT, RD, DOE 12/1/2011</p>		
2	<p>Safety Committee Files</p> <p>Agenda, minutes, final reports, and related records documenting the accomplishments of safety related committees.</p> <p>DISPOSITION TEMPORARY Cut off at the end of each fiscal year Destroy 75 years after cutoff.</p>	WITHDRAWN	
3	<p>Occupational Safety Records</p> <p>Records that document worker safety including but not limited to job hazard analyses, accident and injury preventative measures, hazardous work authorizations, and safety inspections.</p> <p>DISPOSITION TEMPORARY Cut off at the end of each fiscal year. Destroy 75 years after cutoff</p>		