

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-90-88-5	DATE RECEIVED 3/22/88
1. FROM (Agency or establishment) Dept. of Health and Human Services		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Public Health Service		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Office of Assistant Secretary for Health			
4. NAME OF PERSON WITH WHOM TO CONFER Linda Querec <i>Linda Querec</i>	5. TELEPHONE EXT. 443-2055	DATE 12/19/88	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 3/15/88	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>George Deal</i> Dr. George Deal	D. TITLE DHHS Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>Property Disposal Case Files</p> <p>Case files on surplus real property conveyed by GSA to public and private nonprofit entities for health purposes at a public benefit allowance discount.</p> <p><u>Authorized Disposition:</u></p> <p>Permanent. Transfer to the FRC 10 years after the file is closed or when no longer need^{ed}, whichever is sooner. Offer to National Archives when 20 years old. <i>after close. 22.</i></p> <p>current accumulation: 140 cubic feet annual accumulation: 1 cubic foot filing arrangement: alphabetically by state inclusive dates: 1958 current</p>	GRS 4 Item 2	
<i>for [Signature]</i> Director, Division of Health Facilities Planning		3/22/88 Date	<u>1 item</u>
<i>Mildred S. Schickinger</i> Records Liaison, Office of Resource Management		3/22/88 Date	