

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION

Public Health Service

3. MINOR SUBDIVISION

Public Health Service Regional Offices

4. NAME OF PERSON WITH WHOM TO CONFER

Eugene W. Walterick

5. TEL EXT

443-2055

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

7/12/78

D. SIGNATURE OF AGENCY REPRESENTATIVE

Eugene W. Walterick
Eugene W. Walterick

E. TITLE

PHS Records Management Officer

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO

10. ACTION TAKEN

1.

Hospital and Medical Facilities Plan Files:

Files consisting of blueprints (drawings) and specifications of hospitals and medical facilities construction used in connection with project files.

Authorized Disposition: Dispose of 20 years after completion of final audit. Transfer to FRC 1 year after final audit is completed.

B-200 (10/3/61)
#26

2.

Hospital Facilities Project Files:

Case files containing applications submitted by the state, copies of bids, synopsis of bids, contracts, copies of change orders, vouchers, audits, and related correspondence and reports pertaining to the construction of hospital and medical facilities created as the result of grants-in-aid to States for the improvement of public health. Included also are legal documents and compliance releases.

Authorized Disposition: Dispose of 20 years after completion of final audit. Transfer to a FRC 1 year after final audit is completed.

#25

3 items

10-11-78 *James E. O'Neil*
Date **ACTING** Archivist of the United States

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JOB NO

NC 1 90 79 1

DATE RECEIVED

OCT 6 1978

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

