

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

RG. 90 2 ITEMS

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION

Public Health Service

3. MINOR SUBDIVISION

Health Services and Mental Health Administration

4. NAME OF PERSON WITH WHOM TO CONFER

Eugene W. Walterick

5. TEL. EXT.

443-4103

LEAVE BLANK	
DATE RECEIVED JAN 29 1973	JOB NO.
DATE APPROVED	173-135
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
2-6-73 DATE	<i>James B. Rhoads</i> ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

January 24, 1973

(Date)

Eugene W. Walterick
 (Signature of Agency Representative)

HSMRA Records Mgt. Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Records of St. Elizabeths Hospital, Washington, D. C.</p> <p>Blueprint File.</p> <p>a. Construction, electrical, and mechanical blueprints of the hospital buildings.</p> <p>(1) Original paper records. Destroy after ascertaining that microphotographic copies have been made in accordance with GSA standards and are adequate substitutes for the paper records.</p> <p>(2) Negative or master reproducing copy of microfilm. Retain. Transfer to Federal Records Center after ascertaining that it is an adequate substitute for paper records.</p> <p>(2) Working copy of microfilm. Dispose when obsolete</p> <p><i>(Original records were required to be kept 10 years or more)</i></p>		<p>DISPOSAL APPROVED</p> <p>DISPOSAL APPROVED</p>

*Withdrawn
 by verbal
 request of
 Walterick
 2-2-73*

*JP
 2-2-73*