

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NC1 439 78 1	
DATE RECEIVED	
18 APR 1978	
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.</p>	
4-25-78 <i>Date</i>	<i>James B. Rhoads</i> <i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Health, Education, and Welfare

2. MAJOR SUBDIVISION  
Office of Human Development

3. MINOR SUBDIVISION  
Administration on Aging

4. NAME OF PERSON WITH WHOM TO CONFER  
William Newkirk

5. TEL EXT  
245-0827

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
4/11/78	<i>Eugene J. Hess</i> for Russell O. Hess	D/HEW Records Management Officer

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Approximately six (6) cubic feet of motion picture trims and outtakes and magnetic sound track from six (6) films produced for the Administration on Aging between 1971 and 1974. The titles of the films from which the trims and outs were taken are as follows: "Don't Stop the Music", "After Autumn", "Step Aside, Step Down", "Seasons", "That the Last Be the Best", and "Never Trust Anyone Under Sixty". All are concerned with problems of the aged.</p> <p>The footage consists of 16mm, color, original, workprint, and magnetic sound track. It is recommended for disposal because it duplicates footage retained, or it is of poor technical quality.</p>		

*4/26 Copy sent to NAV.*  
*Sent to agency - 4/26/78*