

Rec'd NCD 14 Aug 80

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-85-80-5
DATE RECEIVED	August 22, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9-12-80 <i>Joseph Lavelle</i> Date <i>acting</i> Archivist of the United States	

TO **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF JUSTICE

2 MAJOR SUBDIVISION

IMMIGRATION & NATURALIZATION SERVICE

3 MINOR SUBDIVISION

INFORMATION SERVICES

4 NAME OF PERSON WITH WHOM TO CONFER

ARNOLD N. KUPERSTEIN

5. TEL EXT

633-2441

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE <i>M. Kuperstein</i>	E. TITLE Acting Chief, Records Administration and Information Branch
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>SERVICE CASE FILE</u></p> <p>These records consist of numbered files, prefixed "A". Until March 31, 1944, the files contained only alien registration material. From April 1, 1944 to March 31, 1956, they contain all records prior to naturalization. Subsequent to April 1, 1956, they are the case files concerning any type of Service action (other than a nonimmigrant petition) which arises under the immigration and nationality laws.</p> <p>Destroy seventy-five years from the date the file is retired to the Federal Records Center or seventy-five years from the date of last action, whichever is earlier.*</p> <p>NOTE: The requested authority will supersede that previously given in NN 168-101 dated May 27, 1968.</p> <p>CONCUR: DATE <u>7/30/80</u> SIGNATURE <i>D. J. Schmitt</i> GENERAL COUNSEL</p> <p>COMMENT: _____</p>	nn-168-101	

* Addition to disposition instructions authorized by Arnold N. Kuperstein, RAIB, INS, per telecom of Sep. 9/80. *AK*

item

*Closed out: 10-2-80: K.T.D.
Copies sent to All FRC's & Agency*