

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

17

LEAVE BLANK	
JOB NO	NCI 129 78 1
DATE RECEIVED	11 JAN 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	1-12-78 <i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
**Federal Bureau of Prisons**
2. MAJOR SUBDIVISION  
**Management and Information Systems Branch**
3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
*Don Andersson*

5. TEL. EXT.  
*724-3050*

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>1/3/78</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE <i>Chief Agent + Info Systems</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><b>Chillicothe Institution Inmate Files</b></p> <p>Institutional inmate case files: consists of documentation relating to receipt, classification, detention, and release of persons convicted of violating Federal laws and held at the Federal penal institution at Chillicothe, Ohio, prior to its closing in 1964.</p> <p>These records (ca. 1200 cu. ft.) currently are held at the Federal records center at Chicago as Accession Nos. 67A0326 and 70A0423.</p> <p>DESTROY January 1, 1994.</p>		

*Sent to agency, 5 NC-C-11/13/78 P*