

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-527-99-2</i>	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>3-18-99</i>	
1 FROM (Agency or establishment) United States Marshals Service		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Judicial Security Division			
3 MINOR SUBDIVISION Witness Security Program			
4 NAME OF PERSON WITH WHOM TO CONFER Ms. Vas Mantzouranis	5 TELEPHONE 202-307-9163	DATE <i>7-8-99</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>3-4-99</i>	SIGNATURE OF AGENCY REPRESENTATIVE Robert J Goewey <i>Robert J Goewey</i>	TITLE Records Manager	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>Records of witnesses in the Witness Security Program Witnesses or potential witnesses for the Federal Government or for a State government in an official proceeding concerning organized criminal activity or other serious offenses are offered new identities and are considered to be a part of the Program for life by the US Marshals Service.</p> <p>Files consist of but are not limited to: Birth Certificates, Medical Records, Passports, Marriage Licenses, Military Records, School Records, Report Cards, Diplomas, Professional Licenses, Insurance Policies, Awards, Personal Papers and memorabilia (to include but not limited to photos, plaques, address books, credit cards)</p> <p>RESTRICTED ACCESS: Files will be stored at a Federal Records Center in a secure area (e g a vault or safe) and Accessed ONLY by authorized individuals with security</p>		

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7/13/99
copies to NWMD, NR

PREVIOUS EDITION NOT USABLE

STANDARD FORM SF 115 (REV 3-

Prescribed by NARA 36 CFR 1228

clearances when requested by the U S Marshals Service
Witness case files will not be made available to the
public so to protect the true and new identities of all
witnesses and ensure their safety.

DISPOSITION: Witness case files will be closed upon
witness termination from the Witness Security Program and
retained in the custody of the U S. Marshals Service for 15
years, thereafter will be transferred to the Federal Records
Center and destroyed 75 years after termination.