

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>c. <u>Cases resulting in a "no adverse effect" determination:</u> Place in inactive file upon close of case. Break inactive file annually at close of fiscal year. Transfer to FARC 1 year after break. Destroy 7 years after transfer to FARC.</p> <p>d. <u>Cases resulting in a Memorandum of Agreement:</u> 1. Cases selected according to the criteria listed in NOTE A below--<u>Permanent</u>. Place in inactive file upon close of case. Break inactive files annually at close of fiscal year. Transfer to FARC 1 year after break. Offer to NARS 7 years after transfer to FARC. (c. 8 cu. ft./yr.)</p> <p>2. All other cases--Place in inactive file upon close of case. Break file annually at close of fiscal year. Transfer to FARC 1 year after break. Destroy 7 years after transfer to FARC <i>(i.e., 8 yrs. after file break)</i></p> <p>e. <u>All cases resulting in Council/Panel Meeting:</u> <u>PERMANENT</u>--Place in inactive file upon close of case. Break file annually at close of fiscal year. Transfer to FARC 1 year after break. Offer to NARS 7 years after transfer to FARC. (c.2 cu. ft./yr.) <i>(i.e., 8 yrs. after break)</i></p> <p>NOTE A: Up to 40 cases per year will be offered to NARS for permanent retention. The Eastern and Western Divisions of Project Review will determine between themselves each year <u>how many</u> of the approximately 40 cases will come from each Division.</p> <p>In selecting cases for permanent retention by NARS, the Council will use the following criteria:</p> <ul style="list-style-type: none"> *Cases that result in court decisions that significantly interpret legislation or regulations. *Cases that gain national, regional, or local attention because of Congressional or public interest and involvement. *Cases that result in the formation or significant modification of agency policy. 	<p><i>NCI-368-80-2, Item 1a</i></p> <p><i>NCI-368-80-2, Item 1c(1)</i></p> <p><i>NCI-368-80-2, Item 1c(2)</i></p> <p><i>NCI-368-80-2, Item 1d</i></p>	