

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-408-11-15	
To. NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 5/20/11	
1 FROM (Agency or establishment) U S Department of Transportation		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Federal Transit Administration			
3 MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Danielle Tyler	5 TELEPHONE NUMBER (202) 202-366	DATE Feb. 11, 2013	ARCHIVIST OF THE UNITED STATES Withdrawn
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 5-5-11	SIGNATURE OF AGENCY REPRESENTATIVE <i>Danielle Tyler</i>		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	Budget Policy and Report Records This record series includes apportionment and reapportionment schedules, staffing authorizations, allotment advices, supporting documents, and related correspondence documenting the administration and execution of the approved operating budget. Periodic reports on the status of fiscal programs, such as the Summary Fiscal Status Report, or equivalents, and supporting narratives. NOTE: These disposition instructions apply to all records regardless of physical media. a. <u>Budget administration files.</u> Disposition: Temporary. Destroy two years after the close of the fiscal year involved, except records pertaining to no year appropriations and construction programs are to be destroyed when they become inactive. b. <u>Budgetary Report Files.</u> Disposition: Temporary. Destroy three years	WITHDRAWN	

after close of fiscal year

WITHDRAWN