

<b>Request for Records Disposition Authority</b> <small>(See Instructions on reverse)</small>		<b>Leave Blank (NARA Use Only)</b>	
To <b>National Archives and Records Administration (NIR)</b> <b>Washington, DC 20408</b>		Job Number <b>N1-015-12-1</b>	Date Received <b>6/10/12</b>
1 From (Agency or establishment) <b>Department of Veterans Affairs</b>		<b>Notification to Agency</b> In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 Major Subdivision <b>Veterans Health Administration</b>			
3 Minor Subdivision <b>Laboratory Service</b>		Date <b>6/10/12</b>	Archivist of the United States <i>[Signature]</i>
4 Name of Person with whom to confer <b>Kenya R Van Doren</b>	5 Telephone (include area code) <b>(202) 341-9881</b>		
<b>6 Agency Certification</b>			
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested			
Signature of Agency Representative <i>[Signature]</i>		Title <b>Martin L. Hill, Alternate VA Records Officer</b>	Date (mm/dd/yyyy) <b>6/8/12</b>
7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
113-36	<b>Tissue Banking Records for Transplantation</b>  Quality control records, tissue collection, transplant, or discard records, donor/recipient tracking records, infectious disease testing and type of processing, quarantine, labeling, superseded procedures and manuals May be in paper or electronic format  <b>DISPOSITION</b> Destroy or delete 10 years beyond the date of distribution, transplantation, or expiration of tissue or longer if required by Federal law	<b>N1-15-02-04 Item 7</b>	

**DEPARTMENT OF VETERANS AFFAIRS  
VETERANS HEALTH ADMINISTRATION  
LABORATORY SERVICE**

**Introduction:** The purpose of this record appraisal and SF 115, Request for Records Disposition Authority, is to update the current disposition requirements of the Tissue Banking Records for Transplantation to be in compliance with the Federal Drug Administration (FDA), 21 Code of Federal Regulations, Part 1271. The National Archives and Records Administration (NARA) regulations require all Federal agencies to update their records schedule as disposition requirements change.

**Background:** The previous disposition requirements of 5 years are not in compliance with the FDA and as a result would cause VHA Laboratories to lose their accreditation.

**Analysis:** This appraisal and related SF 115 covers records used for the quality control of tissue transplantation. The records may be in paper or electronic format. The retention and disposition requirements in this appraisal and SF 115 provide for the disposal of these records after 10 years beyond the date of distribution, transplantation, or expiration of tissue or longer if required by Federal laws.

**Recommendation:** The records on this appraisal and SF 115 are considered temporary and do not warrant permanent preservation by the National Archives. The records are to be disposed of in the following manner:

**Tissue Banking Records for Transplantation:** Quality control records, tissue collection, transplant, or discard records; donor/recipient tracking records; infectious disease testing and type of processing, quarantine, labeling, superseded procedures, and manuals. May be in paper or electronic format.

**Disposition:** Destroy or delete 10 years beyond the date of distribution, transplantation, or expiration of tissue or longer if required by Federal laws.