

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec. 10/2/78*

LEAVE BLANK	
JOB NO	
<b>NC 1 15 79 1</b>	
DATE RECEIVED	
<b>OCT 4 1978</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>29 DEC 1978</i>
ACTING	<i>James P. O'Heir</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Veterans Administration**

2. MAJOR SUBDIVISION  
**Office of Data Management and Telecommunications**

3. MINOR SUBDIVISION  
**Data Processing Center**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Maureen diNunzio**

5. TEL EXT  
**389-3632**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <b>9-18-78</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>A. H. Corley, Jr.</i> A. H. Corley, Jr.	E. TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	System Title: Education Inactive System		
1.	Education inactive master file containing all inactive master records (Identified as EDU.INACT.MASTER).  Destroy tape's data after 130 days.		
2.	Master file containing update records for statistical data - processed quarterly (Identified as EDU.INACT.#& INACT).  Destroy tape's data after 130 days.		
3.	Master file containing update records for statistical data - processed at end of fiscal year (Identified as EDU.MASTER.#&LASTCYC).  Destroy tape's data after 130 days.		

*Copy sent to: NNM: 1-4-78: K.T.D.  
                  : NNR: " : K.T.D.*

*10 items*

**Request for Records Disposition Authority – Continuation**

JOB NO.

PAGE OF  
2 of 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4.	Sorted Input Transactions for education inactive file processing (Identified as EDU.INACT.SORTED.UPDATES).  Destroy tape's data after 130 days.		
5.	Education Inactive records no longer inactive (Identified as EDU.INACT.UPDATES).  Destroy tape's data after 130 days.		
6.	Input transactions processed against master (Identified as EDU.INACT.TRANS).  Destroy tape's data after 130 days.		
7.	Messages identifying incorrect records on inactive file (Identified as EDU.INACT.MSGS).  Destroy tape's data after 130 days.		
8.	Newly selected education inactive master records (Identified as EDU.INACT.EXTRACTS).  Destroy tape's data after 130 days.		
9.	Education inactive master file for off-site security (Identified as EDU.INACT.LSEC).  Destroy tape's data after 130 days.		
10.	Education inactive master file for the National Depository (Identified as EDU.INACT.NDEP).  Destroy tape's data after 130 days.		