

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd 9/26/79

LEAVE BLANK	
JOB NO NC1-15-80-1	
DATE RECEIVED 9/26/79	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
10-29-79 <i>Walter W. Sander</i> Date acting Archivist of the United States	

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration
2 MAJOR SUBDIVISION

Office of Data Management & Telecommunications

3 MINOR SUBDIVISION

Data Processing Center - Washington, DC

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Marjorie M. Lamoreux

389-3632

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 6-11-79	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Otto M. Ireland</i> OTTO M. IRELAND	E TITLE Acting Director, Management Services
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	System Title: DPC Staffing/Address List		
1.	Magnetic tape file containing DPC Staff infrx. (Identified as DPC.STAFF.INFRX(I/P)). Destroy tape data 30 days after creation.		
2.	Magnetic tape file containing DPC Master File (New). (Identified as DPC.MAST.FLE(O/P)(NEW)). Destroy tape data 30 days after creation.		
			6 items

Copy to NLR Hagney JC 11-2-79

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
3.	Magnetic tape file containing DPC Master File (OLD). (Identified as DPC.MAST.FLE(O/P) (OLD)). Destroy tape data 30 days after creation.		
4.	Magnetic tape file containing DPC Staff Report (O/P). (Identified as DPC.STAFF.RPT(O/P)). Destroy tape data 30 days after creation.		
5.	Magnetic tape file containing DPC Address Report (O/P). (Identified as DPC.ADDR.RPT(O/P)). Destroy tape data 30 days after creation.		
6.	Magnetic tape file containing DPC Master File (Backup). (Identified as DPC.MAST.FLE(BACKUP)). Destroy tape data 60 days after creation.		