

## Request for Records Disposition Authority

Records Schedule Number      DAA-0173-2016-0005  
Schedule Status                Approved

Agency or Establishment      Federal Communications Commission  
Record Group / Scheduling Group   Records of the Federal Communications Commission  
Records Schedule applies to    Major Subdivision  
Major Subdivision               Wireline Competition Bureau  
Minor Subdivision               Industry Analysis and Technology Division  
Schedule Subject                Study Area Boundary Data Collection System

Internal agency concurrences will be provided      No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0173-2016-0005

Sequence Number	
1	Study Area Boundary Data Master File Disposition Authority Number: DAA-0173-2016-0005-0001
2	Study Area Boundary Data Publication Disposition Authority Number: DAA-0173-2016-0005-0002

## Records Schedule Items

Sequence Number	
1	<p data-bbox="362 417 886 449"><b>Study Area Boundary Data Master File</b></p> <p data-bbox="362 470 1133 502">Disposition Authority Number      DAA-0173-2016-0005-0001</p> <p data-bbox="362 523 1453 740">FCC collects data on the study area boundaries of all incumbent local exchange carriers (ILECs) to use in the implementation of certain universal service reforms adopted in the USF/ICC Transformation Order. This data is entered in to the data collection system by the incumbent ILECs. This is known as the master file. The collection is OMB control number 3060-1181 (Study Area Boundary Data Reporting in Esri Shapefile Format, DA 12-1777 and DA 13-282).</p> <p data-bbox="362 761 911 793">Final Disposition                      Temporary</p> <p data-bbox="362 815 846 846">Item Status                              Active</p> <p data-bbox="362 868 816 900">Is this item media neutral?          Yes</p> <p data-bbox="362 921 816 1038">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p data-bbox="362 1059 816 1155">Do any of the records covered by this item exist as structured electronic data?                      Yes</p> <p data-bbox="362 1187 662 1219"><b>Disposition Instruction</b></p> <p data-bbox="362 1240 1276 1272">Cutoff Instruction                      Cutoff at the end of the calendar year.</p> <p data-bbox="362 1293 1179 1325">Retention Period                        Destroy 10 year(s) after cutoff.</p>
2	<p data-bbox="362 1481 886 1513"><b>Study Area Boundary Data Publication</b></p> <p data-bbox="362 1534 1141 1566">Disposition Authority Number      DAA-0173-2016-0005-0002</p> <p data-bbox="362 1587 1490 1698">The study area boundary data (OMB control number – 3060-1181) is summarized and published in an online, interactive map at <a href="http://apps.fcc.gov/wcb/sabdata/">http://apps.fcc.gov/wcb/sabdata/</a>. It is the result of the Study Area Boundary Collection.</p> <p data-bbox="362 1719 911 1751">Final Disposition                      Temporary</p> <p data-bbox="362 1772 846 1804">Item Status                              Active</p> <p data-bbox="362 1825 816 1857">Is this item media neutral?          Yes</p> <p data-bbox="362 1879 816 1917">Do any of the records covered by this item currently exist in</p>

electronic format(s) other than e-mail and word processing?

Do any of the records covered by this item exist as structured electronic data? **Yes**

**Disposition Instruction**

Cutoff Instruction **Cut off at the end of the calendar year.**

Retention Period **Destroy 10 year(s) after cutoff.**

**Additional Information**

GAO Approval **Not Required**

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
11/17/2015	Certify	Carolyn Conyers	Agency Records Officer	Office of Managing Director - PERM
12/21/2015	Return for Revision	Meredith Scheiber	Appraisal Archivist	National Archives and Records Administration - Records Management Services
12/21/2015	Submit For Certification	Carolyn Conyers	Agency Records Officer	Office of Managing Director - PERM
12/21/2015	Certify	Vanessa Lamb	Supervisory Program Analyst	Office of Managing Director - Performance Evaluation and Records Management
03/02/2016	Return for Revision	Meredith Scheiber	Appraisal Archivist	National Archives and Records Administration - Records Management Services
03/02/2016	Submit For Certification	Vanessa Lamb	Supervisory Program Analyst	Office of Managing Director - Performance Evaluation and Records Management
03/02/2016	Certify	Vanessa Lamb	Supervisory Program Analyst	Office of Managing Director - Performance Evaluation and Records Management
03/03/2016	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
03/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services

03/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/04/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist